**Rollout of the seascape collaboration framework**

After discussion with Chris, Mischa and Christina, I think that the most appropriate strategy is the development of this framework is to just start using it. We have a very capable team to solve unforeseen issues on-the-go. Max will be responsible in making sure that issues are resolved in a timely fashion so we do not lose any productivity due to framework setbacks.

Members of the lab who will use it:

* Max
* Christina
* Mischa
* Chris
* Briana
* Olivia
* Laura
* Alyssa
* Natasha
* Seb

People to invite to formal training?

* Add here

**Timeline and plan**

* Send email on our intention to implement the framework, encourage everyone to sign up on GitHub, read the Seascape Collaboration Framework on GitHub, and encourage them to make comments in discussions forum (do this by XXXX).
* 1hr workshop running through the framework to scan for flaws and ensure that everyone is on the same page in terms of features (invite people that currently have GitHub experience so we don’t need time on the basics – Max, Chris, Christina, Mischa, Seb?).
* 2hr workshop with entire lab to show all lab members how to use the framework. The aim is that by the end of this session all members should have a good understanding of the framework, be able to use GitHub basics, and know how to get help.